## HOW TO READ YOUR BILL

## UNDERSTANDING YOUR BILL

Each month you will receive a bill for your monthly service. All customers are billed for services one month in advance. Please pay your bill on or before the Payment Due Date to avoid a late payment fee. Your first itemized bill will include charges for one month of service in advance, any payment applied to your account, and any outstanding charges.

## TO PAY YOUR BILL

Please pay your bill by using one of our convenient and easy payment options: EASY PAY - see reverse side of bill for details.
Online at VexusFiber.com I Mail using the enclosed return envelope | Pay by phone at 800-658-2150
HERE IS THE KEY TO EACH AREA ON YOUR BILL

(1) Your account number - please write this number on your check or money order.
(2) Due date-your payment must be received in our office on or before the payment due date to avoid a $\$ 10.00$ late payment fee.
(A) Please return this portion with your payment.

B Keep this portion for your records.
(3) How to contact us.
(4) Important Messages - please read.
(5) Total amount of payment due.
(6) Your name and billing address.
$(7)$ Remittance address to which your payment is sent.
(3) Billing date - payments made after this date will be shown on next month's bill.
(9 Transaction lines - These lines show your charges for this bill.
(10) Enroll in Easy Pay to save time and money.

## THANK YOU FOR BEING A VEXUS CUSTOMER! シEXUS

